



Commercial vehicle breakdown insurance provided by Green Flag All you need to know



Welcome to Direct Line Breakdown Cover

Isn't it reassuring to know you're covered? You can relax – and know that we will assist you should you break down, and with our five levels of cover it's easy to upgrade.

Should you need to contact us, here are the telephone numbers you'll need:

Emergency breakdown number If you have difficulty hearing, please text 'RESCUE' followed by your message to 61009. Texts may be chargeable. Please check with your network provider.

European Emergency breakdown numbers

00800 5905 5905 00 44 113 390 5300 0345 246 5246

0800 051 0199

Direct Line van insurance

Your policy

These are the Terms and Conditions of your Direct Line commercial vehicle breakdown cover provided by Green Flag. Please read them carefully and keep them in a safe place.

The cover you have purchased is underwritten by U K Insurance Limited and provided by Green Flag (both part of the same Group) and will run for 12 months or as shown on your breakdown cover schedule. The Terms and Conditions of your breakdown cover contained in this booklet, the breakdown cover schedule and the information you give to us form the contract between you and U K Insurance Limited. You must take care to provide us with accurate information which is correct to the best of your knowledge. Failure to provide correct information or inform us of any changes could adversely affect your policy, including invalidating your policy or claims being rejected or not fully paid.

You must read this booklet, your breakdown cover schedule and any endorsements as one document. Any word or expression that is defined as having a particular meaning will have the same meaning wherever it appears in these documents.

You and we may chose which law will apply to this policy. Unless both parties agree otherwise English law will apply. We have supplied this policy and other information to you in English and we will continue to communicate with you in English.



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Policy definitions – UK breakdown cover

The service and benefits set out in this booklet should be read in conjunction with your breakdown cover schedule. The cover detailed under each section will only apply if it is shown on your current breakdown cover schedule.

Wherever the following words and phrases appear in this booklet and the breakdown cover schedule they will always have these meanings:

Breakdown cover Terms & Conditions or Terms and Conditions – this booklet and the breakdown cover schedule which together form the contract between **you** and **us**.

Fuel – The material used to power a **vehicle** or hire car, such as but not limited to Petrol, Diesel and Electric.

Incident – immobilisation of the vehicle as a result of breakdown, fire, theft or attempted theft, malicious damage, flat tyre, lack of fuel, flat battery, loss or breakage of vehicle keys, occurring within the UK during the period of cover. You can also call us out if your vehicle becomes stuck in water, snow, sand or mud, or if something in your vehicle stops working that makes it illegal or dangerous to drive there and then. For example, if your windscreen wipers stop working when it's raining, or your headlamps don't work and it's dark.

Passenger – any person who at the time of the **incident** is riding in the **vehicle** and is not a hitch-hiker.

Period of cover – the period stated on the breakdown cover schedule.

Personal belongings – each of **your** suitcases or items of luggage, their contents and items designed for **you** to wear or carry. This includes **your** valuables but does not include items of furniture, camping equipment or winter sports equipment.

Policyholder – the person named on the breakdown cover schedule.

United Kingdom (UK) – Great Britain, Northern Ireland, the Isle of Man (and, for residents of the Channel Islands only, the Channel Islands).

Vehicle – any vehicle we have agreed to cover and which is shown on the breakdown cover schedule or, where personal cover applies, any vehicle you or your spouse or partner are travelling in, provided it:

- Is either; a car, light van, motorised caravan, estate car, motorcycle or 4x4 off-road vehicle, privately registered in the United Kingdom.
- Carries no more than the number of persons recommended by the manufacturer (and for whom seats are provided) with a maximum of 8 persons including the driver.
- Does not exceed (including any load carried) the following gross vehicle weight:
 3.5 tonnes and external dimensions:
 7 metres in length (excluding coupling device and tow bar), 3 metres in height and 2.3 metres in width.
- Is serviced as recommended by the manufacturer and it meets any legal requirements and driving laws that apply – for example, it may need to be taxed and have a valid MOT certificate. We can check these details when you ask us for help.
- Is a caravan or trailer of standard make that is fitted with a standard 50mm tow ball, falls within the size and weight restrictions above and is being towed by the insured vehicle at the time of the incident. The weight of the caravan or trailer when loaded must not be more than the kerb weight of the vehicle towing it.

We or us or our – U K Insurance Limited and/or its agents.

You or your – the policyholder, any authorised driver and authorised passengers in the **vehicle** at the time of **incident**.

Section A Rescue

What is covered

Following an **incident** occurring at least ¹/4 mile from either the **policyholder's** home address or the place where the **vehicle** is usually kept, **we** will:

- Arrange for roadside assistance and, if necessary, transportation of the vehicle to either a single destination of your choice within 10 miles of the incident or to a suitable repairer in the vicinity of the incident.
- Transport **you** and any **passengers** that are in the **vehicle** at the time of the **incident** to the chosen destination.
- Pay the cost of providing these services, including call out and labour for roadside assistance.
- We will relay telephone messages to your family members, friends or business associates to advise of unforeseen travel delays.

Please remember

We're here to help get you going again.

We don't pay for labour charges that are incurred away from the scene of the breakdown. Once we've taken your vehicle to a garage, it's up to you to sort out any repairs.

If there is no suitable repairer in the vicinity an additional mileage charge may be made.

This service cannot be used if the **vehicle** has broken down or is unroadworthy when cover was taken out.

Recovery cannot be used as a way of avoiding repair costs.

- Labour charges at any garage to which the **vehicle** is taken.
- The cost of any parts and/or materials used.
- The cost of supplying a spare wheel and tyre if a serviceable one cannot be provided by **you**.
- The cost of, if needed, a locksmith or a bodyglass or tyre specialist.
- Anything mentioned in the general exclusions.

Section B Rescue Plus

What is covered

Following an **incident** occurring less than ¹/4 mile from either the **policyholder's** home address or where the **vehicle** is usually kept, **you** may:

 Use the services detailed under section A – Rescue.

Please remember

This level of cover will not be effective until the day after **you** have arranged this cover for the first time.

Section C Recovery

What is covered

All the benefits under section A, and if **your vehicle** can't be repaired locally the same day, we will arrange and pay for the transportation of **you**, the **vehicle** and any **passengers** to **your** choice of:

- the policyholder's home address; or
- ${\scriptstyle \bullet}$ the original destination within the ${\bf UK};$ or
- a suitable repairer in the vicinity of the incident, the policyholder's home address or original destination.

If the breakdown was caused by a flat or damaged tyre, **we** will take **you** to a place of **your** choice within 10 miles of the **incident** so that the tyre can be repaired or replaced. If there's nowhere open because **you** broke down late at night, or somewhere remote, this limit won't apply.

If some form of medical certification can be shown and there are no **passengers** who can drive the **vehicle**, this service may also be used in the event of the driver being declared medically unfit to drive. **We** may choose to recover the **vehicle** by providing a qualified driver.

We may choose to arrange recovery of the vehicle separately to you and your passengers – we will tell you if we are going to do this and let you know when the vehicle can be delivered.

Breakdown at home

If the level of cover **you** have includes Section B – Rescue Plus and **your vehicle** has a breakdown at home, **we**'ll take **you** to a place of **your** choice within 20 miles.

Please remember

This level of cover will not be effective until the day after **you** have arranged this cover for the first time.

- Recovery within ¼ mile of either your home address or the address where the vehicle is usually kept, unless you are entitled to the services detailed under section B – Rescue Plus.
- Onward transportation following a period of hospitalisation.
- Any costs where we have not been contacted at the time of the incident.
- Anything mentioned in the general exclusions.

Section D Recovery Plus

What is covered

All the benefits under sections A, B and C and if it is apparent to **us** or the chosen repairer that repairs cannot be effected by the repairer by the end of the working day; or if the **vehicle** has been stolen and is not recovered in a roadworthy condition the same day, and provided **you** have not elected to be recovered under section C – Recovery, **we** will arrange and pay for **your** choice of:

- where available, a self-drive hire vehicle of an equivalent level up to a maximum of 2500cc for a continuous 72 hour period whilst your vehicle is awaiting repairs, up to a maximum of £100; or
- the cost for you and any passenger to either continue the journey or return to the policyholder's home address within the UK by our choice of alternative transport, up to a maximum of £100; or
- overnight accommodation including breakfast (excluding alcohol) for you and any passenger in a local hotel whilst awaiting repairs, provided that the incident occurs more than 25 miles from the policyholder's home address or intended destination, up to a maximum of £150 per person or £500 per incident.

If necessary, **we** will also pay for one single standed class rail ticket for the **policyholder** or any authorised driver to collect the **vehicle** following repair.

If **your vehicle** is recovered locally under Section A – Rescue these options are still available.

Motoring legal advice

During the **period of cover you** may call **our** legal advice line on **0345 601 4060** for practical UK legal advice on any motoring legal problem.

Please remember

A hire **vehicle** is provided subject to **you** meeting the conditions of the hirer.

Any claims involving the hire of a replacement **vehicle** must have **our** prior approval.

We cannot guarantee to provide a **vehicle** with a roof rack or tow bar.

This level of cover will not be effective until the day after **you** have arranged this cover for the first time.

- Any costs where we have not been contacted at the time of the incident.
- Vehicle hire not authorised by us.
- Vehicle hire in the event of the vehicle requiring routine servicing, being out of use temporarily under warranty or for other repair work to correct non-immobilising faults or undergoing repair of cosmetic damage.
- The cost of **fuel** and oil used in any replacement **vehicle** or any additional insurance offered by the replacement **vehicle** hirers.
- Anything mentioned in the general exclusions.

Your Policy Wording

Section E EuroPlus

What is covered:

In addition to all the services and benefits supplied under sections A-D of this booklet, those detailed in the separate Direct Line breakdown cover in Europe section will apply.

Additional features and benefits

Personal cover

What is covered:

This extends the cover on **your** schedule for **you** and another member of your household that **you**'ve told **us** about – it means that when **you**'re in any other **vehicle** in the **UK you**'ll have the same level of cover as **you** have in **your** own **vehicle**, provided it is under 16 years old and privately registered in the **UK**. We may ask for proof of identification before providing service under this cover. This cover is only available for **incidents** that occur in the **UK**.

Additional vehicles

What is covered:

If shown on **your** breakdown cover schedule, cover applies to additional specified **vehicles** as agreed by **us** that are kept at and registered to the **policyholder's** address.

Policy definitions – European breakdown cover

The cover detailed under this section will only apply if it is shown on **your** current breakdown cover schedule.

In respect of this section the definition of **incident** on page 3 of this booklet will include the European countries listed under the **geographical limits**. In addition to those detailed in the **UK** section, wherever the following words and phrases appear in this section or the breakdown cover schedule, they will always have these meanings:

Certificate of Motor Insurance – this document provides evidence that **you** have taken out the insurance **you** must have by law. It identifies who can drive **your vehicle** and the purposes for which **your vehicle** can be used.

Court – court, tribunal or other suitable authority.

Costs – legal costs reasonably and proportionately incurred by **your solicitor** on the standard basis or in accordance with any fixed recoverable costs scheme if applicable. **We** will also pay costs which **you** are ordered to pay by a **court** and any other costs **we** agree to in writing.

Country of departure – Great Britain, Northern Ireland, the Isle of Man or the Channel Islands.

Geographical limits – the following countries: Andorra, Austria, Balearics, Belgium, Bulgaria, Canary Isles, Channel Islands, Corsica, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Gibraltar, Great Britain, Greece, Hungary, Italy, Latvia, Liechtenstein, Lithuania, Luxembourg, Malta, Monaco, Netherlands, Northern Ireland, Norway, Poland, Portugal, Republic of Ireland, Romania, San Marino, Sardinia, Sicily, Slovakia, Slovenia, Spain, Sweden, Switzerland, Turkey in Europe plus Üsküdar. Period of cover – cover under section E1 operates 7 days prior to commencement of the booked trip. All other benefits apply during each trip within the **period of cover** as shown on the breakdown cover schedule, including **your** direct journey from **your** home to **your UK** point of departure. All benefits terminate on completion of **your** direct return journey home, on expiry of the **period of cover** for which premium has been paid. This section provides cover for any number of journeys during the **period of cover**.

Note: If **your** return journey from abroad is unavoidably delayed by any **incident** covered by these Terms and Conditions, cover will be automatically extended free of charge for the period of that delay.

Solicitor – any suitably qualified person appointed to represent **you** under section E9.

Strike or industrial action – any form of industrial action taken by workers, carried out with the intention of preventing, restricting or otherwise interfering with the production of goods or the provision of services.

Trip – a pre-booked journey abroad within the **geographical limits** during the **period of cover** commencing and ending in Great Britain, Northern Ireland, the Isle of Man or the Channel Islands.

Uninsured losses – losses which **you** cannot recover from any insurance policy.

Important information about driving in Europe

Mobile phones

If you contact us from your mobile phone, your service provider may charge you. You may also have to pay for the call if you ask someone to call you back. Your policy does not cover the cost of these calls. It may be necessary to use a conventional landline phone in certain places if the mobile network is less stable than in the UK.

Vehicle registration document/V5

You will need to carry the original vehicle registration document when driving in Europe as proof that you are the owner of the vehicle. If this is not available, you will need to take a letter of authority from the owner and a vehicle on hire certificate (VE103) instead.

Driving licence

Vehicle hire companies will want to see your original driving licence. If you hold a photocard licence you will need to take the paper counterpart as well. In some countries you will need to take an international driving permit as well as your driving licence. This is not required in EU member states.

Credit card

A credit card must be available if the **vehicle** hire benefit is used as the **vehicle** hire company will need to swipe the card as security.

European motorways and autoroutes

If **you** break down on a motorway or major public highway in certain parts of Europe (France, for instance), the emergency telephone will be answered by the police. They will then send a local recovery vehicle out to **you**. As very few of these recovery agents have links with **UK** motoring organisations, **you** may have to pay for this assistance on the spot. If **you** do, keep all receipts and send them to **us** on **your** return to the **UK**, **we** will then reimburse **you** for recovery and roadside repairs (except spare parts). If the repair is made in a garage, the cost is not covered and **you** should pay the whole cost of the repair.

Section E1 Cover prior to departure

What is covered

Following an **incident** occurring during the 7 days immediately preceding the arranged date of departure, **we** will pay up to a maximum of £800 towards:

- the hire of a replacement vehicle, where available, for the purpose of carrying out the original trip, in the event that the vehicle, if stolen, is not recovered before the arranged date of departure, or the vehicle cannot be repaired within 24 hours following the booked time of departure for the trip.
- the additional cost of re-booking any sea crossing or rail journey via the Channel Tunnel missed as a result of the **incident** giving rise to a claim (or, where the original route is unavailable, the nearest suitable alternative sea crossing or rail journey via the Channel Tunnel), in the event that the **vehicle** is repaired within 24 hours of the original time of the planned departure for the trip.

Please remember

Any claim involving the hire of a replacement **vehicle** must have **our** prior approval.

You must contact **us** as soon as **you** know **your vehicle** may be unavailable for the planned trip.

Your claim must be supported by a letter from a garage confirming:

- The regular maintenance and servicing of **your vehicle**.
- Precise details of the breakdown or damage.
- The breakdown, when occurring, was sudden and unforeseen.
- That repairs cannot be effected before the date planned for **you** to begin **your** trip.

- Any claim resulting from breakdown if **you** have purchased this cover less than 7 days before **your** planned date of departure.
- Any claim when actual or imminent breakdown of your vehicle is discovered or diagnosed in the course of a service carried out less than 7 days prior to your planned date of departure.
- The cost of any personal accident insurance or other benefit not specifically covered under this section.
- Loss of use of a **vehicle** hired to **you**.
- The cost of **fuel** and oil used in any replacement **vehicle**.

Section E2 Roadside assistance

What is covered:

Following an **incident** occurring during the trip, **we** will:

- Arrange for roadside assistance and towing to the nearest suitable repairer.
- Pay for these services up to a maximum of £250.

Please remember

A garage or specialist undertaking repair work (other than at the roadside) will be acting as **your** agent for such repair work.

What is not covered:

- Charges for any labour not incurred at the roadside.
- The cost of replacement parts or other materials.

Section E3 Replacement parts

What is covered

In the event of necessary replacement parts not being available locally during the trip, on receipt of **your** instructions, **we** will:

- Undertake to obtain them elsewhere.
- Pay all freight charges involved in dispatching them to the location of the **vehicle**.

Please remember

Although **we** will endeavour to provide the replacement parts required, **we** can give no guarantee they will be available, especially in the case of older **vehicles** where parts may be impossible to locate.

When **you** are invoiced for a surcharge subject to the return of the old unit or part, **you** must return the defective part at **your** own expense to the supplier.

If **you** place a firm order for replacement parts and these are not subsequently required, or **you** do not await their arrival, **you** will be responsible for the cost of such parts, including all forwarding charges arising from their return.

What is not covered:

 The actual cost of the parts and any Customs Duty. This must be paid to us by you, by a debit to a credit or charge card or by a prior deposit of funds in the country of departure.

Section E4 Break in

What is covered

In the event of a theft (or attempted theft) of the **vehicle** or the contents contained in the **vehicle** during the trip, **we** will pay up to a maximum of £175 for immediate emergency repairs and/or replacement parts, which are necessary to place the **vehicle** in a secure condition to continue the trip.

Please remember

If **your vehicle's** broken into, remember to report it to the police.

- Damage to paintwork or other cosmetic items.
- Costs incurred following your return home.

Section E5 Vehicle out of use

What is covered

If an **incident** occurs during the trip and repairs cannot be effected within 24 hours, **we** will arrange and pay for one of the following:

- the additional cost of transporting you, with your personal belongings, to your destination by alternative transport; or
- the immediate hire of a replacement
 vehicle, where available, whilst the vehicle
 remains unserviceable, up to a maximum
 of £850; or
- overnight accommodation including breakfast (excluding alcohol) in a local hotel for you and any passenger whilst awaiting completion of repairs, up to £45 per person per day with a maximum limit of £500 in total, provided that such cost is additional to or in excess of any planned accommodation costs payable by you, had loss of use of the vehicle not occurred.

Please remember

A hire **vehicle** is provided subject to **you** meeting the conditions of the hirer. Any claims involving the hire of a replacement **vehicle** must have **our** prior approval.

It is **your** responsibility to collect the hire **vehicle**.

We cannot guarantee to provide a **vehicle** with a roof rack or tow bar.

Hire **vehicles** provided within the **geographical limits** must stay in the country where they were hired.

If **you** have to pay for the services locally, **you** will be reimbursed provided **you** obtained approval from **us** before incurring the expenditure.

- The cost of **fuel** and oil used in any replacement **vehicle** and/or any additional insurance offered by the replacement **vehicle** hirers.
- The cost of any personal accident insurance or other benefit not specifically covered under this section.
- Costs arising as the result of an **incident** occurring during a trip but incurred outside the period of that trip.

Section E6 Camping trips

What is covered

If the tent **you** are carrying with **you** and using in the course of the **trip** as **your** principal overnight accommodation, is rendered unserviceable through theft or accidental damage **we** will arrange and pay for:

- if practicable, the hiring of a suitable tent, where available, for the remainder of the period of the trip; or
- emergency bed and breakfast only expenses (excluding alcohol) over and above those planned for **you** and any **passenger**, up to £45 per person per day, with a maximum limit of £500 in total.

What is not covered:

- Any expenses incurred as a result of adverse weather conditions which do not actually damage the tent so as to render it unserviceable.
- Loss of use of any tent **you** are not carrying on the trip with **you** or which belongs to a tour operator or holiday company.
- Any damage caused by a dog or dogs accompanying **you** on the trip.

Section E7 Alternative driver

What is covered

In the event of **you** being declared medically unfit to drive the **vehicle** in the course of a trip or having to return home early because of what **we** agree is a serious or urgent reason and there is no other **passenger** qualified and competent to drive, **we** will pay all necessary additional **costs** incurred to return the **vehicle** to the home address in the **country of departure**.

Please remember

We may elect to provide a qualified driver to drive back the **vehicle** and **passengers**.

Section E8 Repatriation

What is covered

Following an **incident** occurring during the trip, **we** will pay:

- The cost of transporting you, with your personal belongings, to your home address in the country of departure if the vehicle cannot be and could not have been repaired (or, in the case of theft, has not been recovered in a roadworthy condition) by the intended time of your return home. The means of transport to be used shall be at our discretion.
- The cost of transporting the vehicle to your home address in the country of departure if repairs cannot be carried out abroad (or the vehicle, if stolen, has been recovered but not in a roadworthy condition), by the intended time of your return home. We will pay for necessary garage storage costs and costs of transportation and delivery, including any additional shipping costs. Or, if you agree it with us in advance, we'll pay up to £600 for one person to come out to your vehicle by public transport, to drive it back to the UK once it's been repaired abroad.

Once **you** have been repatriated by **us** and if **we** are transporting **your vehicle** to the **country of departure**:

- We will reimburse you for up to 7 days necessary alternative travel costs you incur while you await delivery of the vehicle.
- We will pay the cost of such travel up to a maximum of £75 in total for **you** and any **passengers**.
- You must keep all receipts and invoices for the travel you have incurred, and send these to us with our claim form.

Please remember

The maximum **we** will pay to repatriate the **vehicle** will be its current market value in the **country of departure**.

Vehicle repatriation will only be carried out when it is apparent that repairs can be effected in the **country of departure**, and when **you** confirm to **us** that these repairs will be put in hand.

Any unused travel tickets must be used for repatriation of the **vehicle**.

- Loss or theft of, or damage to, unaccompanied baggage (other than a manufacturer's tool kit) left in the vehicle if you and/or the vehicle are being transported by us.
- Any additional costs incurred to repatriate **your** pet(s).

Section E9 Legal protection

Before you incur any legal costs, you must report your claim to the Legal Helpline

How to make a claim for legal expenses

- You must phone the 24 hour Legal Helpline on 0345 246 1689 and tell us of any incident which may lead to a claim under this section of the policy.
- You must do this as soon as possible, and always within 180 days of the date that you knew about or should have known about the incident.
- If **you** have a valid claim, **we** will send **you** a claim form to fill in and return to **us**.

Please have **your** breakdown policy number available when **you** call.

Legal Helpline – 0345 246 1689

You can also ring the Legal Helpline for practical UK Legal advice on any motoring legal problem, whether or not it results in a claim. This service is here to help and is available 365 days of the year.

For extra security, **we** may record all phone calls and keep the recording secure.

Cover provided

We will pay:

a). Uninsured loss recovery

The **costs** of recovering from the party at fault **uninsured losses** which arise directly from any non-fault road-traffic accident involving the **your vehicle** causing:

- your death or injury;
- damage to your vehicle;

- damage to any property in your vehicle which you own or are legally responsible for; or
- any other **uninsured losses you** suffer.

b). Motoring prosecution defence

The **costs** of defending **your** legal rights if **you** are prosecuted for an offence under road traffic laws to do with driving or using **your vehicle**. **You** must send **us** a copy of **your** summons within 28 days of receiving it.

c). Court attendance expenses

Travel costs in the event that **you** are obliged by a court abroad to attend in connection with an **incident** giving rise to a claim under this section up to a maximum of £250 per person.

The most we will pay under a) and b) above is £25,000 for any claim or claims arising from any one incident.

Subject to the exceptions and conditions of this section of the policy we agree to provide this cover if:

- at the time of the incident, your vehicle is being driven or used by a person identified in, and for a purpose allowed by, your certificate of motor insurance;
- the incident happens within the geographical limits; and after cover started;
- any legal proceedings will be carried out within the geographical limits by a court which we agree to;
- in civil cases, we and your solicitor agree that it is more likely than not that you will be successful with your claim for damages or that you will make a successful defence; and

 in 'Motoring Prosecution Defence' cases, we and your solicitor agree that it is more likely than not that any plea in mitigation by the solicitor will materially affect the likely outcome of the prosecution.

Specific exceptions Motoring Prosecution Defence

- Prosecutions resulting from drink or drug related offences.
- You driving a motor **vehicle** for which **you** do not have valid motor insurance.
- Parking or obstruction offences.

General exceptions which apply to section E9

See also the general exceptions which apply to the whole policy

you are not covered for any claim arising from or relating to:

- Costs that relate to a period before we have accepted your claim.
- Fines, penalties, compensation or damages which **you** are ordered to pay by a **court**.
- A dispute with **us** about this section of the **policy**, other than as shown in general condition 5 on page 20.
- **Costs** if **you** stop or settle a claim, or withdraw instructions from the **solicitor**, without good reason. if this applies, **you** will then have to refund any **costs we** have paid during **your** claim.

Conditions which apply to Section E9

See also the general conditions which apply to the whole policy

if **you** do not keep to these conditions, **we** may:

- cancel this section;
- refuse or withdraw from any claim;
- claim back from you costs paid by us;
- do all of the above.

1. You must do the following

- Send us full details of your claim in writing as soon as possible and in any event no later than 180 days after the date you knew about or should have known about the incident giving rise to the claim.
- Send **us** any other information that **we** ask for. (**You** must pay any costs involved in providing this information.)
- If we ask, you must tell the solicitor to give us any documents, information or advice that they have or know about.
- Fully co-operate with the solicitor and us, and not take any action that has not been agreed by your solicitor or by us.
- Keep **us** up to date with the progress of **your** claim.
- Tell us if the solicitor refuses to continue to act for you or if you withdraw your instructions.
- Tell **us** if anyone makes a payment into **court** or offers to settle **your** claim.
- Tell your solicitor to claim back all costs that you are entitled to and pay to us all costs that we have paid.
- Get **our** agreement to stop, settle, negotiate or withdraw from a claim.

Section E9 Legal protection continued

2. Appointing a solicitor

- We have chosen a panel of law firms to provide legal services. While you are responsible for any legal costs they charge, your policy will cover them as long as you keep to the policy conditions.
- If we accept your claim we, or a solicitor we choose will try to settle the matter without having to go to court.
- If it is necessary to take your claim to court, or if there is a conflict of interests, you can choose the solicitor to act for you. Any solicitor you choose will be appointed to act for you in line with our standard terms of appointment. (You can ask us for a copy).
- You must not enter into any agreement relating to charges with the solicitor without getting our permission first.
- If a solicitor refuses to continue acting for you with good reason, or if you dismiss them without good reason, your cover will end immediately unless we agree to appoint another solicitor.

3. You must tell your solicitor to do the following

- Get **our** written permission before instructing a barrister or an expert witness.
- Tell **us** immediately if it is no longer more likely than not that **you** will be successful with **your** claim.

4. We can do the following

- Contact the solicitor at any time, and he or she must co-operate fully with us at all times.
- Decide to settle your claim by paying you the compensation you are likely to be awarded by a court instead of starting or continuing your claim or legal proceedings.

- Refuse to pay further costs if you do not accept an offer or payment into court to settle a claim which we or your solicitor considers should be accepted.
- Refuse to pay further costs if it is no longer more likely than not that you will be successful with your claim.

5. Disputes

You may refer any disagreement between you and us to the financial ombudsman service, which is a service offered to you free of charge. (See page 27 for details of our complaints procedure.)

You also have the right to refer any disagreement between you and us to arbitration (where an independent person, known as an arbitrator, makes a decision to settle the dispute). The arbitrator will be a solicitor, barrister or other suitably qualified person that you and we agree on. If we cannot agree, the arbitrator will be chosen by the president of the Law Society (or other similar organisation) for that part of the United Kingdom whose law governs this section of the policy. We and you must keep to the arbitrator's decision. Whoever loses the arbitration will pay for all the costs and expenses of the arbitration.

General conditions 3 and 18 on pages 20 and 21 do not apply to Legal Protection.

Section E10 Customs regulations

What is covered

If, following an **incident** occurring outside the **country of departure** during the trip:

- The **vehicle** is beyond economic repair, **we** may arrange for its disposal under customs supervision in the country where it is situated. In this case **we** will deal with the necessary customs formalities.
- The vehicle is not taken permanently out of the foreign country within the limited time allowed after import, or you inadvertently fail to observe the import conditions which permit import for a limited time without payment of duty, then we will pay your liability for any duty claimed from you.

What is not covered:

• The cost of any other import duties imposed by customs.

Section E11 Missed motorail connection

What is covered

If **you** fail to connect with a pre-booked motorail service on the outward journey as a result of:

- you arriving at the departure point in the country of departure too late to commence the booked trip due to an incident involving the vehicle in the course of the trip; or
- cancellation or curtailment of scheduled public transport due to adverse weather conditions, strike or industrial action or mechanical breakdown or derangement.

We will arrange and pay for:

- Storage of the **vehicle** in a secure parking area, if available, near to the motorail depot for the period of the trip.
- A standard second-class return rail ticket to enable **you** to continue the trip to/from the intended motorail destination station.
- Hire of a replacement **vehicle**, where available, up to a maximum of £450.

Please remember

You must have taken every reasonable step to complete the journey to the departure point and to the motorail depot on time.

- **Strike** or **industrial action** which is public knowledge at the time of effecting the cover.
- Withdrawal from service (whether temporary or otherwise) of an aircraft, sea vessel or train on the orders or recommendation of the recognised regulatory authority in any country.
- Claims arising in connection with the inward (return) journey.

General conditions applying to this cover

This part describes certain responsibilities and procedures.

- 1. You must:
 - Take all ordinary and reasonable precautions to prevent loss, damage to or breakdown of the **vehicle**.
 - You must give us accurate information at all times. If any details that you give us about you, your circumstances or vehicle are not correct we may charge you for any breakdown that we attend.
 - Agree that we can carry out an inspection of your vehicle at any time.
 - Take all steps necessary to expedite the completion of repairs.
 - Not hand over the **vehicle** or any of its parts to **us** without **our** authorisation.
 - Contact us without delay when an incident arises that may result in a claim.
 - Wait with the vehicle, or in a safe place close to the vehicle, until the repair or recovery vehicle arrives, unless you have made other arrangements with us.
- We will provide the services described in this policy on condition that you and all passengers observe the respective licence conditions and all the terms and conditions laid down in this booklet. The services cannot be used for routine servicing or the rectification of failed repairs, or as a way of avoiding costs.
- We are entitled to take over your rights in the defence or settlement of a claim or to take proceedings in your name for our own benefit against another party and we shall have full discretion in such matters. You must give us all the information and assistance we may require.
- Any disputes as to the interpretation of these terms and conditions or as to the rights or obligations thereunder shall be

referred to arbitration under the legislation for the time being in force.

- 5. You must be honest and truthful in your dealings with **us** at all times. If **you**, any person insured under this policy or anyone acting on **vour** behalf attempts to deceive us or knowingly makes a false claim, we have the right to cancel your policy, refuse claims and retain any premium paid. We may recover from you any costs we have incurred, including the costs of investigating the claim. We will not pay a claim which is in any way fraudulent, false or exaggerated. We will also not deal with any claims following discovery of this behaviour regardless of when the claims occurred. In addition, we have the right to cancel any other products **you** hold with **us** and share details of this behaviour with other organisations to prevent further fraud. We may also involve the relevant authorities who are empowered to bring criminal proceedings.
- 6. The cover may be cancelled:
 - By us at any time if we have a valid reason. If we have to do this, we'll give you at least 7 days' notice. We'll send our cancellation notice to the latest address we have for you and give you back what you paid, apart from an amount for the time that your policy lasted.

It's **your** responsibility to let anyone insured under the **policy** know that this **policy** has been cancelled.

Why we might cancel the policy:

We'll only cancel the **policy** if **we** have valid reasons for doing so. For example:

 If you've failed to co-operate with us, or send us information or documentation as described in your policy, and that has affected our ability to process your claim, or deal with your policy.

- If your circumstances have changed in such a way that you no longer meet our criteria for providing you breakdown cover.
- If you've used threatening or abusive behaviour or language, or you've intimated or bullied our staff or suppliers.
- If we have good reasons to suspect fraud.
- By you at any time contacting us to arrange cancellation of your policy. In such event, provided no claims have been made during the cover year, we will issue a refund, which will be calculated on a pro-rata basis, less an administration fee as shown in your schedule.
- 7. Where personal cover is not included, service will be provided only to the vehicle specified on the breakdown cover schedule relating to this cover or to a vehicle that has been notified to and acknowledged in writing by us as being a permanent substitution for the previous vehicle. You should, therefore, ensure that such notification is made as soon as a substitution occurs to avoid service being refused.
- You will be required to reimburse to us, within one month of the request, any expense incurred by us in providing any service under this cover for which we are not responsible.
- Any garage used in connection with an incident is deemed to be your agent.
 We will not accept responsibility for any damage or loss resulting from the garage's acts or omissions. No warranty is given by us that such garage is competent to repair the vehicle or can do so immediately. You must give direct instructions to the garage and pay for any repairs.
- In the event of theft of the vehicle, you must provide us with a copy of the police report at our request.

- We reserve the right to repair the vehicle (at your cost) following a breakdown, rather than arranging for it to be recovered.
- Any failure by us in relying on or enforcing these terms and conditions on any particular occasion will not prevent any subsequent reliance or enforcement.
- Rescue (section A) may be arranged for immediate cover. All other levels of cover will not be effective until the day after cover has been arranged for the first time.
- 14. We will only pay for repair or recovery costs that you have agreed with us prior to you incurring them. You must keep all receipts and invoices for the costs you have incurred and send these to us with our claim form.
- 15. If the vehicle is in a position where it cannot be worked on or towed, the wheels have been removed or where specialist equipment is required for its recovery, we can arrange to rectify this but you will be responsible for any costs involved.
- 16. Any reduction in cover by **you** will only be allowed at renewal of the cover.
- Onward transportation of any animal in your vehicle is at our discretion. We will not be liable for injury or death of the animal.
- 18. Following an **incident** attended by the police or other emergency service, transportation of the **vehicle** will not take place until they have authorised its removal. We are not responsible for any charges if the police or other emergency service concerned insist on an immediate recovery by another breakdown provider. This does not apply to section E.
- After any repairs have been completed following recovery of the **vehicle**, it is **your** responsibility to arrange and pay for collection of the **vehicle**.

General conditions applying to this cover (continued)

- 20. **We** reserve the right not to offer renewal of this cover.
- We can arrange to recover you following a road traffic accident but you will be responsible for any costs involved. However, you may be able to recover these from your motor insurer.
- 22. We will not be liable for any delay or failure in performance of **our** obligations under this agreement if that delay or failure is due to any cause outside of **our** reasonable control.
- 23. Where payment of premium is not made, any cover otherwise provided by this cover will be inoperative from the date such payment was due.
- 24. Where payment of premium is by instalments, the contract remains an annual one. The full premium is due if cover is cancelled by **you** and a call out has been made. Should **you** fail to pay any instalment by the due date, such failure will entitle **us** to regard this as cancellation by **you** in accordance with general condition 6, point 2 of the terms and conditions and all cover will cease from the due date.
- 25. When your policy is due for renewal, we may offer to renew it for you automatically using the payment details you have already given, unless you've asked us not to. We'll let you know if we're going to do this or if you need to call us by sending your renewal invite at least 21 days before the renewal date. Your renewal invite will also include details of your renewal premium and policy terms. If you don't want to renew your policy, just call us before your renewal date and let us know. Sometimes we won't be able to offer

automatic renewal, for example if **we** need to discuss **your** renewal with **you** or because of the payment method **you**'ve chosen. If **we** can't offer renewal, **we**'ll write to **you** at **your** last known address and tell **you**.

- 26. This contract is between **you** and **us**. Nobody else has any rights they can enforce under this contract except those they have by law.
- 27. If we arrange for temporary roadside repairs, you must arrange for any permanent repairs that may be necessary as soon as possible. If you do not and the same problem happens again, we may refuse service.
- 28. If we must make a payment because the laws of any country require us to do so, we may recover from you, or the person who is liable any payment that is not covered by this policy.

General exclusions applying to this cover

Cover shall not apply in respect of:

- Vehicles which have not been maintained and operated in accordance with the manufacturer's recommendations.
- 2. Vehicles that are ever used to carry things or people for money (unless specifically agreed by **us** when **you** first took out the cover).
- Vehicles temporarily immobilised by floods or snow-affected roads or as a result of whole or partial immersion in water, snow, sand or mud.
- 4. Vehicles used for and/or involved in motor racing, off road use (away from public roads and over rough terrain), rallies, track days, speed or duration tests or practising for such events.
- 5. Breakdowns resulting from a fault that is recurring, with no fault of **ours**, and that has necessitated a call out by **us** during the same journey, or from an inadequate repair carried out to remedy a fault previously giving rise to a call out under this cover, or from a fault following unsuccessful servicing or repairs carried out by a person not qualified to carry out such servicing or repairs.
- Vehicles situated in areas to which our agents have no right of access or on motor traders' premises.
- 7. Any wilful act of you or any passenger.
- 8. Loss of, damage to or loss of use of contents of the **vehicle**.

- 9. Any claim resulting from difficulties or inability in obtaining raw materials, fuel or other supplies, war, invasion, act of foreign enemy, hostilities (whether war be declared or not), terrorist activity, civil war, rebellion, revolution, insurrection, military or usurped power or taking part in civil commotion or riot of any kind.
- 10. Loss or destruction of or damage to the **vehicle** or any loss or expense whatsoever resulting from:
 - lonising radiations or contamination by radioactivity from any nuclear waste from the combustion of nuclear fuel.
 - The radioactive, toxic, explosive or other hazardous properties of any explosive nuclear assembly or nuclear component thereof.
 - Pressure waves caused by aircraft or other aerial devices travelling at sonic or supersonic speed.
- More than **our** share of the claim if **you** are covered by any other insurance for an **incident**.
- 12. Losses that are not directly associated with the **incident** that caused **you** to claim. For example, loss of earnings due to being unable to return to work following an insured **incident**, or losses arising from a delay in providing the service to which this cover relates.
- 13. Any expenses which would have been incurred in the normal course of the journey.
- 14. Any costs or storage charges incurred if, following the **incident**, **you** elect to have the **vehicle** towed to a repairer.

General exclusions applying to this cover (continued)

- 15. Transportation of horses or livestock.
- 16. Any costs we haven't agreed to pay.This includes but is not limited to any costs that you have agreed separately with the recovery agent for additional services that are not covered by this policy.
- 17. Any costs incurred for sea or river transit, excluding transit to and from the Isle of Wight or across Poole Harbour, unless claimed under the Europe section of this booklet.
- 18. Recovery of any **vehicle** that would be dangerous or illegal to load or transport.
- 19. Vehicles that have broken down or are unroadworthy when cover was taken out.
- 20. If the **vehicle** doesn't meet the legal requirements and driving laws that apply for example, it may need to be taxed and have a valid MOT certificate. **We** can check these details when **you** ask **us** for help.
- 21. Situations where **we**'ll only be able to help **you** if **you** pay extra for the cost of the service.
 - If you haven't fixed a fault that's led to you calling us out already within the last 28 days.
 - If **you** cancel a callout and then ask **us** for help again with the same problem.
 - If you have given us inaccurate information about your vehicle, for example; you've told us you have a spare and serviceable wheel when you don't.

Important information

How to notify us of a breakdown

In the event of a breakdown whilst travelling within the UK, please telephone **0800 051 0199.** If you break down whilst travelling in

Europe, please call **+44 (0) 113 390 5300.**

There may be times when we receive unusually high volumes of calls from customers needing our help - for example, if it snows or it is extremely cold. During these periods there could be a delay in reaching you, so in order to ensure that customers who are in a vulnerable situation reach a safe place quickly we will look at where you are, who you are with, what your situation is and prioritise accordingly. Tell us as accurately as you can about your breakdown so that we can ensure you get the right service. It may be possible for us to talk you through some simple steps to get your vehicle going again meaning you won't have to wait for a recovery vehicle.

Your right to cancel

If this cover does not meet your requirements, please return all your documents to the address shown on your Schedule within 14 days of receipt. We will return any premium paid in full provided no call outs have been made during that time.

How to make a complaint

We understand that things don't always go to plan and there may be times when you feel we've let you down. If this happens, we want you to tell us. We'll do our best to put things right as soon as possible or explain something we could have made clearer. We'd like you to speak to us about your problem by calling this number

0370 600 0256 or 0345 246 8833.

If you'd prefer to write to us you can send the letter to:

Customer Relations Manager Churchill Court Westmoreland Road Bromley BR1 1DP

Our staff are empowered to support you and will aim to resolve most issues within three working days, following receipt of your complaint.

If your complaint can't be resolved within three working days, we'll contact you to let you know who will be dealing with it and what the next steps are.

We will keep in regular contact with you. You'll also receive the following written communication from us depending on how long it takes us to resolve your complaint:

Important information (continued)

Communication Type	When will you get this?	What will it tell you?
Summary Resolution Communication	If we've been able to resolve your complaint to your satisfaction within 3 working days, following receipt of your complaint.	It will let you know your complaint has been resolved and tell you about the Financial Ombudsman Service.
Acknowledgement	If we've been unable to resolve your complaint to your satisfaction within 3 working days, following receipt of your complaint.	It will let you know our complaint handling process and information about the Financial Ombudsman Service.
Unable to reach resolution within eight weeks	If we've been unable to resolve your complaint within 8 weeks.	It will let you know why we are not in a position to give you our final response and when we expect to be able to provide this. We'll also let you know about your right to contact the Financial Ombudsman Service.
Final Response	If we've been unable to resolve your complaint within 3 working days, we'll send you our Final Response when we've completed our investigations. We'll do our best to send this at the earliest opportunity.	 This is a detailed response, which will outline: Our investigation. The decision. Next steps, if applicable. It will also provide information about the Financial Ombudsman Service.

Independent Review

If we don't complete our investigations within 8 weeks of receiving your complaint or you're unhappy with our response, you may ask the Financial Ombudsman Service to look at your complaint. This is a free and independent service. If you decide to contact them, you should do so within six months of our response letter. Referring your case to the Financial Ombudsman Service will not affect your legal rights. You can contact them by:

Email:

complaint.info@financial-ombudsman. org.uk Phone: UK: 0300 123 9123 or 0800 023 4567 Abroad: +44 20 7964 0500 Writing to: Financial Ombudsman Service Exchange Tower London E14 9SR

Their website also has a great deal of useful information:

www.financial-ombudsman.org.uk

European Online Dispute Resolution Platform

If you, an individual, purchased your policy online mainly for your own private use there is now an Online Dispute Resolution (ODR) platform created by the EU Commission, which can help with resolving disputes. You can enter any complaint, other than for trade, about your policy onto the ODR. This will forward your complaint to the correct Alternative Dispute Resolution scheme. For insurance complaints in the UK this is the Financial Ombudsman Service. Their contact details are above, if you prefer to contact them directly. For more information about ODR please visit http://ec.europa.eu/odr.

Details about our regulator

U K Insurance Limited is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority under registration number 202810. The Financial Conduct Authority website, which includes a register of all regulated firms, can be visited at **www.fca.org.uk**, or the Financial Conduct Authority can be contacted on **0800 111 6768**.

Financial Services Compensation Scheme

General insurance claims are covered by the Financial Services Compensation Scheme. Full details of the cover available can be found at **www.fscs.org.uk**. U K Insurance Limited is a member of this scheme.

Vehicle locating via mobile signal

If you use a mobile phone to request service under your policy we may, within half an hour of your call to us, use the mobile signal to help identify the location of the immobile vehicle. We will not use the signal for any other purpose.

Automatic renewals

If you have taken advantage of our automatic renewal service we will retain your payment details securely on our files so that we can take your premium at next renewal. Each year we will write to you in advance to remind you that this is happening.

Statement of Needs

We have not given you a personal recommendation as to whether this policy is suitable for your specific needs and just to let you know our consultants may receive a bonus if you purchase any cover with us.



For a quote or policy details, call or go online at directline.com

If you would like a Braille, large print or audio version of your documents, please let us know.



Emergency Breakdown number Breakdown Cover Priority Line	0800 051 0199 0345 246 8833
24-hour accident recovery	0800 269 015
Commercial vehicle insurance	0345 605 9320
Tradesman insurance	0345 604 2272
Shop insurance	0345 303 1619
Car insurance	0345 246 5246
Breakdown cover	0345 246 8378
Life insurance	0345 246 0335
Critical illness	0345 246 8249
Landlord insurance	0345 605 9319
Business insurance	0345 303 1573
Home insurance	0345 246 0104
Home Response 24	0345 246 9203
Pet insurance	0345 246 8246
Travel insurance	0345 246 8738



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